FLVS Global Professional Development Catalog

TO  TEACHING ONLINE
TT  TEACHING WITH TECHNOLOGY
LC  LITERACY & COMMUNICATION
LT  LEARNING THEORY
LCS  LEADERSHIP & CUSTOMER SERVICE
TPB  TRAINING PLAN BUNDLES
CSB  CONSULTATION SERVICE BUNDLES
FLVS GLOBAL PROFESSIONAL DEVELOPMENT

As the leader in online education, FLVS Global creates innovative ways to help administrators and teachers reach their potential through education and development. The best teachers know how to motivate and engage students, and the best administrators know how to support and evaluate teachers. FLVS Global instructional tools and professional development offerings are designed with both groups in mind. To assist students, teachers, and administrators, FLVS Global Professional Development courses are specifically designed for literacy, Response to Intervention (RTI), student motivation, and school leadership, in addition to online teaching and learning. Each of the course offerings are aligned to assurances outlined by the American Recovery and Reinvestment Act matching Race-to-the-Top requirements.

FLVS Global is committed to developing flexible professional development options to meet various needs. All courses, except for our Teaching Online series, are available as online webinars or face-to-face workshop presentations and can be customized! FLVS Global Professional Development is available year-round and can be scheduled on demand.

The FLVS Global Teaching Online Series offers four courses filled with best practices for virtual school and classroom environments and can be accessed 24/7. Designed for classroom teachers, teachers who are new to online learning, and teachers who are more experienced, the Teaching Online Series focuses on expanding skills by demonstrating specific strategies to optimize instruction. This series is offered as four online courses, not as a webinar or in a face-to-face format, and a FLVS Teaching Certificate is awarded upon completion of each Teaching Online course.

For more information about the following Professional Development courses, including pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.

CUSTOMIZED PROFESSIONAL DEVELOPMENT

FLVS Global offers the option to provide participants with prescriptive training that focuses on specific organizational needs. The FLVS Global staff will work closely with participants to provide consultation and training that meets unique organizational needs.
# TABLE OF CONTENTS
FLVS GLOBAL PROFESSIONAL DEVELOPMENT OFFERINGS

## LITERACY & COMMUNICATION
- Mentoring the Next Generation Teacher .......................................................... 8
- Using Online in the Blended Environment .......................................................... 9

## LEARNING THEORY
- Course Exploration, Pedagogy, and Philosophy ................................................. 9
- Using Online in the Blended Environment .......................................................... 9

## LEADERSHIP & CUSTOMER SERVICE
- Best Practices in Hiring ....................................................................................... 10
- Program Evaluation: Surveys, Feedback, and Data Collection ......................... 10
- Supervising Online Teachers and Remote Staff ................................................. 11
- Time Management ............................................................................................... 11
- Traveling Virtual Leadership Training .............................................................. 12
- Community Engagement .................................................................................... 12

## TRAINING PLAN BUNDLES
- Introduction to Online Learning ........................................................................ 13
- Administrators .................................................................................................. 13
- BrainHoney Training (Hosted Model) ................................................................ 13
- Advanced Placement ......................................................................................... 13
- Blended Learning ............................................................................................... 13
- Collaboration ..................................................................................................... 13
- Curriculum ........................................................................................................ 14
- Experienced Online Instructors ......................................................................... 14
- Human Resources ............................................................................................... 14
- Lead Teachers .................................................................................................... 14
- Special Populations ............................................................................................ 14

## CONSULTATION SERVICE BUNDLES
- Bundle #1 – Getting Started: How to Begin an Online/Virtual or a Blended Program ........................................................................................................... 15
- Bundle #2 – Beginning: Creating an Effective Online/Virtual or a Blended Program ................................................................................................................. 15
- Bundle #3 – Advanced: Optimizing and Evaluating an Effective Online/Virtual or Blended Program ................................................................. 16
- Bundle #4 – Curriculum: Choosing, Modifying, or Developing Content for an Effective Online/Virtual or Blended Program ............................................. 16
- Create Your Bundle .......................................................................................... 17

## RTT / SIG ASSURANCES COVERED
- Great Teachers and Leaders
- College and Career Readiness
- Turning Around the Lowest Performing Schools
- Data Information Systems to Inform Instruction
TEACHING IN AN ONLINE LEARNING MODEL

Our updated and enhanced Teaching in an Online Learning Model course provides an introduction to online teaching. Five modules of content, based on the FLVS teaching model and years of experience in the virtual arena, will jump-start instructors with access to the most essential elements of successful online instruction. Please note that an online teaching certificate will be awarded upon completion of this course.

OBJECTIVES:
• Discover the history of online education, online teaching standards and organizations, and the future of online learning
• Review pros and cons of online learning and the challenges and benefits of working from home and organizing a workspace
• Learn secrets to establishing a work/life balance, managing tasks, and planning and prioritizing
• Explore best practices for welcoming students into the course and for personalizing an online classroom
• Take away great tips for communicating via phone, writing emails, and using proper netiquette
• Learn how to create timely, personal, and specific feedback that will motivate students

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Lab Facilitators

TIME: 30 hours

FORMAT: Online Course

TEACHING IN A BLENDED LEARNING MODEL

Designed for teachers who are new to blended learning or school leaders ready to embark on this new adventure, Teaching in a Blended Learning Model focuses on expanding skills by demonstrating specific strategies to optimize instruction. Course assessments provide practical opportunities to strategize and implement best practices based on input from industry experts. Please note that an online teaching certificate will be awarded upon completion of this course.

OBJECTIVES:
• Analyze research on blended learning, evaluate learning models, and use case studies to incorporate best practices
• Incorporate national online teaching standards and 21st Century Skills into your course
• Create course expectations that will help prepare your students for success
• Analyze strategies to support different types of blended learners
• Explore ways to blend content while incorporating national online teaching standards and 21st Century Skills into your classroom
• Implement methods to personalize feedback, create a communication plan for your class, and enlist support from parents for your blended learning program.

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Lab Facilitators

TIME: 30 hours

FORMAT: Online Course

ADVANCED STRATEGIES FOR ONLINE OR BLENDED INSTRUCTION

This five-module online course is the perfect complement to Teaching in an Online Learning Model or Teaching in a Blended Learning Model. Picking up where these courses leave off, Advanced Strategies for Online or Blended Instruction goes on to explore appropriate topics for a slightly more advanced online teacher. This course encourages continued growth in best practices and technology for virtual educators. Please note that an online teaching certificate will be awarded upon completion of this course.

OBJECTIVES:
• Encourage academic integrity in the online environment by educating and utilizing stakeholders, knowing your students, and employing monitoring tools
• Explore motivational theories and strategies for students, and evaluate motivational techniques
• Discover how to create an Online Community with book clubs and book talks, student clubs and activities, blogs, discussion groups, social networks, and more
• Gain experience with Web 2.0 Tools that add audio and video to class activities and student submissions, and receive tips on tried and true tech tools and free resources for instructors

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Lab Facilitators

TIME: 30 hours

FORMAT: Online Course

TEACHING LITERACY STRATEGIES IN AN ONLINE OR BLENDED LEARNING MODEL

Once armed with the basics, virtual educators can move on to a more advanced course: Teaching Online 103. This six-module course provides a comprehensive solution to assist struggling readers in the online classroom. Designed by a team of FLVS reading experts and approved by the Florida DOE to be used as Competency Six for the Florida Reading Endorsement, Teaching Literacy Strategies in an Online or Blended Learning Model (also known as Systematic Overview of Literacy for Virtual Educators, or S.O.L.E.V.) provides knowledge and experiences to use with all online students, from advanced to struggling readers. Please note that an online teaching certificate will be awarded upon completion of this course.

OBJECTIVES:
• Explore reading research with an overview of national reading initiatives and the five components of literacy instruction
• Examine specifics on getting to know student readers
• Investigate strategies for helping students activate prior knowledge, preview text, and make predictions
• Review strategies for comprehending text, learning vocabulary, and improving fluency
• Discover best practices in responding to text, discussing concepts, and creating online course environments that are inviting and engaging for student readers
• Synthesize and showcase strategies through a final project and portfolio
• Take away links to literacy-related resources, including literacy strategies and templates; a complete listing of web links used within the course; online and offline literacy resources; and a comprehensive works cited page

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Lab Facilitators

TIME: 60 hours

FORMAT: Online Course
TEACHING STRATEGIES IN A DIGITAL ENVIRONMENT

With ten modules of content, Teaching Strategies in a Digital Environment course provides 60 hours of comprehensive training to equip an online instructor to be successful. The course begins with an introduction to online teaching using best practices from the FLVS teaching models. The last part of the course delves deeper into more advanced topics, which encourage continued growth in best practices and technology for virtual educators. Please note that an online teaching certificate will be awarded upon completion of this course. Please note that an online teaching certificate will be awarded upon completion of this course.

OBJECTIVES:
• Discover the history of online education, online teaching standards and organizations, and the future of online learning
• Review pros and cons of online learning and the challenges and benefits of working from home and organizing a workspace
• Learn secrets to establishing a work/life balance, managing tasks, and planning and prioritizing
• Explore best practices for welcoming students into the course and for personalizing an online classroom
• Take away great tips for communicating via phone, writing emails, and using proper netiquette
• Learn how to create timely, personal, and specific feedback that will motivate students
• Encourage academic integrity in the online environment by educating and utilizing stakeholders, knowing your students, and employing monitoring tools
• Explore motivational theories and strategies for students, and evaluate motivational techniques
• Discover how to create an Online Community with book clubs and book talks, student clubs and activities, blogs, discussion groups, social networks, and more
• Gain experience with Web 2.0 Tools that add audio and video to class activities and student submissions, and receive tips on tried and true tech tools and free resources for instructors

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Lab Facilitators

TIME: 60 hours

FORMAT: Online Course

LESSONS LEARNED AND BEST PRACTICES

Lessons Learned and Best Practices training allows participants to learn and benefit from the strategies and experiences that have made FLVS a successful organization for over 15 years with over 1,600 employees. By the end of the session, participants will be empowered to refine their own online program using best practices in a variety of topics including the hiring and on-boarding of staff, communication expectations, and employee evaluation. By learning from an expert in online learning, educators will have the tools to refine their virtual program to successfully meet the needs of stakeholders.

OBJECTIVES:
• Refine an existing online program
• Explore best practices in grading, monitoring, and communication expectations
• Support student mastery of 21st Century Skills required for workplace success and college and career readiness
• Explore and harness digital learning resources to assist learners in online courses
• Explore strategies for managing tasks and creating an online schedule to maintain a healthy work-life balance

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Teachers and Leaders

TIME: 1 hour

FORMAT: Face-to-Face or Webinar

ACADEMIC INTEGRITY IN A VIRTUAL WORLD

Academic Integrity in a Virtual World is an interactive training that will equip educators to effectively ensure the academic integrity of their online program. At the end of the program, educators will feel confident in using online tools and best teaching strategies to protect integrity of their online courses. Participants will benefit from the high-quality instruction and proven strategies that have made FLVS a successful online program with strong academic integrity for over 15 years.

OBJECTIVES:
• Determine strategies and techniques for maintaining academic integrity
• Employ strategies to combat academic integrity infractions
• Learn best practices to prevent academic integrity infractions

.relationship: Great Teachers and Leaders

AUDIENCE: Instructors, Principals, Superintendents

TIME: 1 hour

FORMAT: Face-to-Face or Webinar

ADVANCED PLACEMENT IN A VIRTUAL WORLD

Advanced Placement is an interactive training that provides participants with online teaching strategies and resources that focus on higher-order thinking skills. At the end of the session, educators will be empowered to use the tools provided to focus learning on analysis, synthesis, and evaluation. The Advanced Placement training offers educators the opportunity to receive high-quality instruction from an expert in online Advanced Placement programs with proven results.

OBJECTIVES:
• Improve pass rates for an existing Advanced Placement program
• Create a high-quality online Advanced Placement program
• Discover techniques to improve the teaching and learning for online Advanced Placement programs
• Support student mastery of 21st Century Skills required for workplace success and college and career readiness

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Instructors, Advanced Placement Coordinators, Principals, Superintendents, Curriculum Specialists, Content Specialists, Technology Coordinators, Program Administrators

TIME: 1 hour

FORMAT: Face-to-Face or Webinar

ADVANCED PLACEMENT IN A VIRTUAL WORLD

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TIME: 1 hour

FORMAT: Face-to-Face or Webinar

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TIME: 1 hour

FORMAT: Face-to-Face or Webinar

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.relationship: Great Teachers and Leaders

AUDIENCE: Instructors, Principals, Superintendents

TIME: 1 hour

FORMAT: Face-to-Face or Webinar
EXCEPTIONAL STUDENT EDUCATION IN A VIRTUAL WORLD

Exceptional Student Education training provides techniques and tools to empower participants to create an online learning environment that is conducive for success for the exceptional learner. By the end of the training, educators will be able to employ the methods and proven strategies to differentiate content and to make modifications to create a successful virtual classroom for exceptional learners. The Exceptional Student Education training offers educators the opportunity to receive high-quality instruction from an expert in online learning with opportunities for question and answer.

OBJECTIVES:
- Discover how to differentiate instruction for exceptional students
- Increase access to instruction and support for special needs students and diverse populations
- Find solutions to help visually impaired or English language learners
- Support student mastery of 21st Century Skills required for workplace success and college and career readiness
- Explore and harness digital learning resources to assist learners in online courses

BttT / SIG ASSURANCES:
- Great Teachers and Leaders

AUDIENCE:
Instructors, Exceptional Student Education Instructors, Principals, Superintendents, Curriculum Specialists, Content Specialists, School Psychologists, Guidance Counselors

FORMAT: Face-to-Face or Webinar

BEST PRACTICES FOR LAB FACILITATION

Working in a physical space with students using online content can be a smooth experience for all with just a little preparation and well established practices to monitor and support student progress. Best Practices for Lab Facilitation is designed to help school leaders understand the needs for a face-to-face computer lab and to provide the facilitators themselves with tips and tricks to get the courses launched without a hitch. We include conversation about equipment, policies and procedures, and can even include tips to navigate FLVS systems for our Global School users.

OBJECTIVES:
- Identify best practices to drive student success
- Establish a face-to-face environment conducive to success in an online environment
- Monitor progress of students working in online course(s)
- Liaise between students, teachers, families, and other school staff
- Plan for emergencies

BttT / SIG ASSURANCES:
- Great Teachers and Leaders

AUDIENCE: School-based Administrators, School Counselors, Lab Facilitators, Instructors

TIME: 1 hour

FORMAT: Face-to-Face or Webinar

BEST PRACTICES IN FACILITATING COLLABORATION IN ONLINE OR BLENDED ENVIRONMENTS

This interactive training will equip participants to help facilitate collaboration between their students. The Best Practices in Facilitating Collaboration in Online and Blended Environments training offers educators the opportunity to receive high-quality instruction from an expert in online learning with proven results.

OBJECTIVES:
- Explore and harness digital learning resources to assist learners in online courses
- Discover synchronous and asynchronous communication tools for versatile web-based instruction and assessment
- Utilize appropriate Web 2.0 tools for content, collaboration, and assessment options
- Increase access to instruction and support for special needs students and diverse populations
- Support student mastery of 21st Century Skills required for workplace success and college and career readiness

BttT / SIG ASSURANCES:
- Great Teachers and Leaders

AUDIENCE: Instructors new to teaching online, Program Administrators, Experienced Instructors, Principals, Administrators, Curriculum Specialists, Technology Coordinators

FORMAT: Face-to-Face or Webinar

For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.
INCORPORATING WEB 2.0 TOOLS

Exploring the Digital Playground is an interactive training that will equip educators to effectively utilize online tools to monitor and to assist students to maximize the learning experience. By the end of the session, participants will be empowered to use multiple resources to support all learners, to improve communication between teachers and students, and to recommend tools for facilitating effective collaboration and for creating engaging assessments. Exploring the Digital Playground training offers educators the opportunity to receive high-quality instruction from an expert in online learning with opportunities for question and answer.

OBJECTIVES:
- Explore and harness digital learning resources to assist learners in online courses
- Discover synchronous and asynchronous communication tools for versatile web-based instruction and assessment
- Utilize appropriate Web 2.0 tools for content, collaboration, and assessment options
- Increase access to instruction and support for special needs students and diverse populations
- Support student mastery of 21st Century Skills required for workplace success and college and career readiness

RttT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

AUDIENCE: Instructors new to teaching online, Program Administrators, Experienced Instructors, Principals, Administrators, Curriculum Specialists, Technology Coordinators

FORMAT: Face-to-Face or Webinar

BEST PRACTICES IN LEARNING RECOVERY

Working with students to recover credits using online content can be a smooth experience for all with just a little preparation and well established practices to monitor and support student progress. Best Practices in Learning Recovery is designed to help instructors and support staff identify appropriate students for learning recovery, to provide guidance on accelerating progress, and to explore tools and course resources to measure student performance. This interactive training offers educators the opportunity to receive high-quality instruction from an expert in online learning recovery with opportunities for question and answer.

OBJECTIVES:
- Identify appropriate students for a learning recovery model
- Provide guidance on accelerating a student’s progress
- Discover tools and course resources to measure student performance and assist students in recovering a credit
- Prepare instructors to organize their classrooms
- Utilize motivational and communication strategies with students and their families

RttT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

AUDIENCE: Instructors new to teaching learning recovery, Program Administrators, Experienced Instructors, Exceptional Student Education Instructors, Principals, School Counselors

FORMAT: Face-to-Face or Webinar

MENTORING THE NEXT GENERATION TEACHER

Mentoring the Next Generation Teacher training allows participants to learn and benefit from the proven mentoring methods that have made FLVS a successful organization for over 15 years with over 1,600 employees. By the end of the session, participants will be empowered to use strategies and proven techniques for their own mentoring program that will help create a high-quality work force in a successful virtual program. The Mentoring the Next Generation Teacher training offers educators the opportunity to receive high-quality instruction from the industry leader in online learning with proven results in creating and maintaining a mentor program for an online school district.

OBJECTIVES:
- Determine the needs for mentoring in online teaching
- Create a mentor program for online instructors and staff
- Develop a roadmap for professional development
- Retain a high-quality work force

RttT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

AUDIENCE: Instructors, Lead Teachers, Professional Development Coordinators, Principals, Superintendents, New Teacher Coordinator, Human Resources Representatives, Grant Coordinators, Program Administrators

FORMAT: Face-to-Face or Webinar

For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.
COURSE EXPLORATION, PEDAGOGY, AND PHILOSOPHY

Course Exploration and Pedagogy is an interactive training that will allow the participant to explore the online resources available and the pedagogies used in award-winning online course development. By the end of the session, educators will be able to articulate sound online pedagogy, utilize online resources, and employ best practices in online learning to focus on the needs of the student. The Course Exploration and Pedagogy training offers educators the opportunity to receive high-quality instruction from an expert in online learning with opportunities for question and answer.

OBJECTIVES:
- Learn about the various pedagogies that are employed while creating online courses
- Explore research-based practices for sound instructional design
- Examine how authentic learning and gaming is used in an online environment to capture student attention and make learning meaningful
- Explore and harness digital learning resources to assist learners in online courses
- Support student mastery of 21st Century Skills required for workplace success and college and career readiness

RTT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

AUDIENCE: Instructors, Curriculum Specialists, Content Specialists, Technology Coordinators, Exceptional Student Education Specialists, Technology Coordinators

FORMAT: Face-to-Face or Webinar

USING ONLINE IN THE BLENDED ENVIRONMENT

The Using Online in the Blended Environment is an interactive training that will equip participants to utilize online curriculum effectively in a blended learning environment. By the end of the session, participants will be empowered to use their knowledge of blended learning, time management strategies, and monitoring tools to support a blended learning class setting. The Using Online in the Blended Environment training offers educators the opportunity to receive high-quality instruction from an expert in online learning with proven results in a blended environment.

OBJECTIVES:
- Discover time management and monitoring tools for a successful blended learning model
- Learn how online courses can be used in a blended setting or a summer school setting
- Investigate new trends in blended learning
- Activate community involvement in blended learning including parent involvement and resource allocation
- Support student mastery of 21st Century Skills required for workplace success and college and career readiness
- Explore and harness digital learning resources to assist learners in online courses

RTT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

Instructors, Learning Lab Facilitators, Administrators, Principals, Superintendents, Curriculum Specialists, Content Specialists, Summer School Coordinators, Guidance Counselors, Technology Coordinators

FORMAT: Face-to-Face or Webinar

BEST PRACTICES IN HIRING

Best Practices in Hiring allows participants to learn and benefit from the proven hiring methods that have made FLVS a successful organization for over 15 years with over 1,600 employees. By the end of the session, participants will be empowered to use strategies and proven techniques to recruit, select, and train a high-quality work force that will lead to a successful virtual program. The Best Practices in Hiring training offers educators the opportunity to receive high-quality instruction from the industry leader in online learning with proven results in hiring and retaining employees for an online program.

OBJECTIVES:
- Examine the characteristics of a successful online employee
- Learn best practices in recruiting and retaining a high-quality online work force
- Explore strategies for managing tasks and creating an online schedule to maintain a healthy work-life balance
- Offer new trends in recruiting

RTT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools

AUDIENCE: Program Administrators, Administrators, Principals, Superintendents, Human Resources Representatives, Programs experiencing hiring challenges or high staff turnover

FORMAT: Face-to-Face or Webinar

PROGRAM EVALUATION: SURVEYS, FEEDBACK, AND DATA COLLECTION

Program Evaluation: Surveys, Feedback, and Data Collection training will prepare educators to effectively evaluate the needs of an online program and its effectiveness. By the end of the session, participants will be empowered to use the techniques and tools to effectively complete an in-depth analysis of an online program to report results for grant funding, to discover the needs of an online program, or to evaluate the effectiveness of a current online program. Program Evaluation: Surveys, Feedback, and Data Collection training offers educators the opportunity to receive high-quality instruction from an expert in online learning with opportunities for question and answer.

OBJECTIVES:
- Analyze the needs of a current online program
- Troubleshoot problems in an existing online program
- Determine needs in creating a new online program
- Learn how to run advanced monitoring reports and to use results to determine program needs
- Report results for grant funding

RTT / SIG ASSURANCES:
- Great Teachers and Leaders
- Turning Around the Lowest Performing Schools
- Data Information Systems to Inform Instruction

AUDIENCE: Grant Coordinators, Superintendents, Principals, Researchers, Program Administrators, Curriculum Specialists, Content Specialists, Technology Coordinators, Guidance Counselors

FORMAT: Face-to-Face or Webinar

For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.
LEADERSHIP & CUSTOMER SERVICE

SUPERVISING ONLINE TEACHERS AND REMOTE STAFF

Supervising Online Teachers and Remote Staff allows participants to learn and benefit from the successful model that has made FLVS a high-quality organization for over 15 years with over 1,600 employees. By the end of the session, participants will be empowered to use strategies and proven techniques to conduct successful classroom walk-throughs, employ online tracking methods, utilize communication tools, and retain a high-quality work force that will lead to a successful virtual program. Supervising Online Teachers and Remote Staff training offers educators the opportunity to learn from the experience of the industry leader in online learning with opportunity for question and answer.

OBJECTIVES:
• Examine the characteristics of a successful online employee
• Learn techniques and strategies for supervising remote employees
• Explore strategies for motivating and engaging a high-quality online work force
• Analyze tools available for documenting, tracking, and evaluating online employees
• Participate in an online classroom walk-through

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Program Administrators, Administrators, Human Resources Representatives, Programs experiencing hiring or staff turnover challenges, Programs experiencing learning challenges

FORMAT: Face-to-Face or Webinar

TIME MANAGEMENT

Time Management is an interactive training that will equip educators to effectively utilize online tools and time management strategies to create a healthy work-life balance. By the end of the session, participants will be empowered to use multiple resources that will save time and will help make the multiple demands on an online employee manageable. Time Management training offers educators the opportunity to receive high-quality instruction from an expert in online learning with opportunities for question and answer.

OBJECTIVES:
• Learn techniques and strategies for supervising remote employees
• Explore strategies for chunking time and maximizing the efficiency of the online educator
• Analyze tools available for managing the work and communication of an online employee
• Plan a strategy for managing the multiple tasks required to effectively succeed in an online world
• Explore strategies for managing tasks and creating an online schedule to maintain a healthy work-life balance

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Instructors, Principals, Guidance Counselors, Superintendents, Human Resources Representatives

FORMAT: Face-to-Face or Webinar

TRAVELING VIRTUAL LEADERSHIP TRAINING

With over fifteen years experience as a leader in the online and blended world, FLVS offers expert consultative services to participants to learn and benefit from the strategies that have made FLVS a successful organization and industry leader. The Traveling Virtual Leadership Training will empower participants to start or refine their own online or blended learning program using best practices in a variety of topics including the hiring and on-boarding of staff, communication expectations, and employee evaluation. By learning from our blended and online experts, educators will have the tools to create or refine their virtual program to successfully meet the needs of stakeholders.

OBJECTIVES:
• Start refining an existing online or blended learning program
• Explore best practices using digital resources, pedagogy, and instructional design in courseware
• Examine learning and performance management systems
• Create grading, monitoring, and communication expectations for staff
• Support student mastery of 21st Century Skills required for workplace success and college and career readiness
• Explore and harness digital learning resources to assist learners in online courses
• Explore strategies for hiring, on-boarding, and retaining a high-quality work force

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Program Administrators, Marketing Professionals, School Counselors, Instructors

FORMAT: Face-to-Face or Webinar

COMMUNITY ENGAGEMENT

Working with your local community to help them understand the mission and goals of your online or blended program is important to ensure you have broad support for your work with students. In this webinar, we will help you think about key stakeholders in your community, identify opportunities to actively share in your community, and prepare presentations and handouts for them. A quick review of advanced topics will close our session.

OBJECTIVES:
• Define key stakeholders in your local community
• Identify opportunities to actively share in your community
• Consider presentations and handouts for stakeholders
• Review advanced topics related to community engagement

RttT / SIG ASSURANCES:
• Great Teachers and Leaders

AUDIENCE: Program Administrators, Marketing Professionals, School Counselors, Instructors

FORMAT: Face-to-Face or Webinar

For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.
TRAINING PLAN BUNDLES

FLVS Global training bundle options are designed to provide participants with specific professional development opportunities that meet unique organizational needs. All training bundles are offered as face-to-face or webinar sessions, except for the Facilitated Online Professional Development sections of the bundle. These are offered as online courses you can work through at your own pace. Select from one of the bundles below or create a custom bundle to get started. For more pricing and customization information, please reach out to your Account Manager or email globalb@FLVS.net.

INTRODUCTION TO ONLINE LEARNING

1. BEST PRACTICES IN ONLINE TEACHING
2. ACADEMIC INTEGRITY IN A VIRTUAL WORLD
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

ADVISORS

1. COMMUNITY ENGAGEMENT
2. PROGRAM EVALUATION
3. FACE-TO-FACE VIRTUAL LEADERSHIP TRAINING: Face-to-Face Virtual Leadership Training in Orlando (offered quarterly) or a one-day face-to-face Traveling Virtual Leadership Training at your location
4. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

BRAINHONEY TRAINING (HOSTED MODEL)

1. BRAINHONEY BASICS
2. SELECT 1 ADDITIONAL TRAINING
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

ADVANCED PLACEMENT

1. ADVANCED PLACEMENT IN A VIRTUAL WORLD
2. HOSTING ADVANCED PLACEMENT REVIEW SESSIONS
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

BLENDED LEARNING

1. USING ONLINE IN THE BLENDED ENVIRONMENT
2. LAB FACILITATOR TRAINING
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

COLLABORATION

1. BEST PRACTICES IN FACILITATING COLLABORATION IN AN ONLINE OR BLENDED ENVIRONMENT
2. INCORPORATING WEB 2.0 TOOLS
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

EXPERIENCED ONLINE INSTRUCTORS

1. CREATING DYNAMIC LIVE LESSONS
2. INCORPORATING WEB 2.0 TOOLS
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 2-3: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

HUMAN RESOURCES

1. BEST PRACTICES IN HIRING
2. SUPERVISING ONLINE TEACHERS AND REMOTE STAFF
3. FACE-TO-FACE VIRTUAL LEADERSHIP TRAINING: Face-to-Face Virtual Leadership Training in Orlando (offered quarterly) or a one-day, face-to-face Traveling Virtual Leadership Training at your location
4. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

LEAD TEACHERS

1. MENTORING THE NEXT GENERATION TEACHER
2. CREATING DYNAMIC LIVE LESSONS
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)

SPECIAL POPULATIONS

1. EXCEPTIONAL STUDENT EDUCATION IN A VIRTUAL WORLD
2. LITERACY STRATEGIES
3. FACILITATED ONLINE PROFESSIONAL DEVELOPMENT:
   • Semester 1: Teaching in an Online Learning Model or Teaching in a Blended Learning Model (30 hours)
   • Semester 2: Advanced Strategies for Teaching in an Online or Blended Learning Model (30 hours)
   • Semesters 3-4: Teaching Literacy Strategies in an Online or Blended Learning Environment (60 hours)
CONSULTATION SERVICE BUNDLES

FLVS Global provides expert consultation services to help build online or blended learning programs, evaluate current programs, and make recommendations for future success. Select from one of the proven consultation service bundles below, or design a unique bundle by selecting from options listed in the “Create Your Bundle” section. Bundles 1-4 include 350 hours of consultative services. For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.

BUNDLE #1 – GETTING STARTED: HOW TO BEGIN AN ONLINE/VIRTUAL OR A BLENDED PROGRAM

Has your team been charged with creating an online/virtual or blended program but you are unsure where to begin? Let our team of experts help you get started! With over fifteen years’ experience in creating award-winning online/virtual and blended programs, FLVS offers expert consultative services to help your team understand the requirements involved in creating a strong program. We will assist your team in analyzing needs, determining infrastructure, making key strategic decisions, and creating an action plan to select and build the right program to meet your goals.

SERVICES INCLUDE:
- Needs Analysis – Survey Students
- Needs Analysis – Survey Staff
- Needs Analysis – Survey District
- Needs Analysis – Interview
- Formal Evaluation Report
- Presentation of Findings

BUNDLE #2 – BEGINNING: CREATING AN EFFECTIVE ONLINE/VIRTUAL OR A BLENDED PROGRAM

Expert consultative services are available to school districts who are seeking to create a strategic plan for effectively implementing an online/virtual or blended learning program. With over fifteen years’ experience as a leader in the online/virtual space, our experts will help administrators optimize their budgets and invest their resources wisely in order to improve educational options for students. Our subject matter experts will guide you to identify your specific needs, to create an action plan, and to set a schedule to implement a successful program.

SERVICES INCLUDE:
- Needs Analysis – Survey Students
- Needs Analysis – Survey Staff
- Needs Analysis – Survey District
- Needs Analysis – Interview
- Staff Supervision Review
- Hiring Practices Review
- Onboarding Review
- Professional Development Review
- Formal Evaluation Report

BUNDLE #3 – ADVANCED: OPTIMIZING AND EVALUATING AN EFFECTIVE ONLINE/VIRTUAL OR BLENDED PROGRAM

FLVS offers expert consultative services to assist your team in optimizing your online/virtual or blended learning program. With over fifteen years’ experience in creating award-winning online and blended learning programs, FLVS has successfully analyzed and evaluated its programs for continuous improvement to remain an industry leader in online/virtual and blended learning. By employing research, observation, and data analysis, our team of experts will thoroughly evaluate your program and assist you in creating a strategic action plan to optimize its success.

SERVICES INCLUDE:
- Needs Analysis – Survey Students
- Needs Analysis – Survey Staff
- Needs Analysis – Survey District
- Needs Analysis – Interview
- Staff Supervision Review
- Hiring Practices Review
- Onboarding Review
- Professional Development Review
- Formal Evaluation Report

BUNDLE #4 – CURRICULUM: CHOOSING, MODIFYING, OR DEVELOPING CONTENT FOR AN EFFECTIVE ONLINE/VIRTUAL OR BLENDED PROGRAM

With fifteen years’ experience in creating award-winning curriculum that is used in all fifty states and in fifty-seven countries, FLVS offers expert consultative services for choosing, modifying, or developing course content for online/virtual or blended learning models. With guidance from our curriculum experts, we will assist you in developing a strategic plan for your curricular needs that adheres to copyright restrictions and sound pedagogy, using proven instructional design methodology. Our experts will guide you to evaluate and employ digital resources and to incorporate best practices in an online/virtual or blended learning that focuses on the needs of the student.

SERVICES INCLUDE:
- Needs Analysis – Survey Students
- Curriculum Review for 10 courses
- Special Populations Review
- Advanced Placement Program Review
- Academic Integrity Program Review
- Formal Evaluation Report
CREATE YOUR BUNDLE

Select from the options below to create a training bundle that meets unique organizational needs.

NEEDS ANALYSIS – SURVEYS:
FLVS will collaborate with your team to create an online survey for your district staff, school staff, or student population to determine the current use of online/virtual learning, the level of technology available at school and at home, and help determine the requests for online/virtual or a blended learning program. The Needs Analysis – Survey includes drafting questions, two cycles of review to modify questions, data collection, report on data collection, coordination with the district to determine appropriate timing and support for the survey. The district will distribute the online survey link.
- Estimated Hours: 40 for each group surveyed
- (district staff, school staff, or student population)

NEEDS ANALYSIS – INTERVIEWS:
A subject matter expert from FLVS will facilitate a dialogue with district or school staff. These conversations uncover challenges schools face with current online/virtual providers, reveal gaps in student service that could be filled by online/virtual or blended programs, and identify change agents who may be helpful in program expansion. The Needs Analysis – Interviews includes phone or face-to-face dialogues with up to 10 district or school site staff members and a report on the data for each site. The district will provide contact information for staff dialogues.
- Estimated Hours: 80

CURRICULUM REVIEW:
A FLVS subject matter expert will review existing online/virtual or blended course content using INACOL guidelines. The Curriculum Review includes a course review with accolades and recommendations for improvement.
- Estimated Hours: 15 per course

SPECIAL POPULATIONS REVIEW:
Our FLVS subject matter experts will evaluate the support given to students with individualized education plans or learning challenges and make recommendations for improvement. The Special Populations Review includes a program review with accolades and recommendations for improvement.
- Estimated Hours: 8

ADVANCED PLACEMENT PROGRAM REVIEW:
FLVS will evaluate your Advanced Placement program and make recommendations for increasing your pass rates. The Advanced Placement Review includes a program review with accolades and recommendations for improvement.
- Estimated Hours: 15

ACADEMIC INTEGRITY PROGRAM REVIEW:
Our FLVS subject matter experts will evaluate the effectiveness of your academic integrity program by reviewing the online tools and teaching strategies used in your online/virtual or blended learning program. The Academic Integrity Program Review includes accolades and recommendations for protecting the integrity of your program.
- Estimated Hours: 10

HIRING PRACTICES REVIEW:
FLVS offers expert consultative services to assist in recruiting and selecting a high-quality work force that will lead to a successful online/virtual or blended program. The Hiring Practices Review includes an evaluation of your hiring practices by our FLVS subject matter experts and recommendations of tools, techniques and strategies to use during the application and interview process for identifying and evaluating the characteristics and skills that are essential for an effective online/virtual or blended learning staff.
- Estimated Hours: 8

ONBOARDING REVIEW:
Our professional development experts will evaluate your new employee training program and make recommendations for improvement in order to lead to a high-quality work force. The Onboarding Review includes an evaluation of your new employee training practices by our FLVS subject matter experts and recommendations of tools, techniques and strategies to use during the onboarding process that are essential for developing an effective online/virtual or blended learning staff.
- Estimated Hours: 8

PROFESSIONAL DEVELOPMENT REVIEW:
Our FLVS professional development experts will evaluate the content and delivery of your staff training and make recommendations for improvement. The Professional Development Review includes a program review with accolades and recommendations for improvement.
- Estimated Hours: 10

STAFF SUPERVISION REVIEW:
FLVS will evaluate your methods for supervising online/virtual staff members and make recommendations for increasing the productivity of your work force. The Staff Supervision Review includes a program review with accolades and recommendations for improvement.
- Estimated Hours: 8

FORMAL EVALUATION REPORT:
Our team of experts will create a finalized portable document file including all data collected by the evaluation team, a SWOT analysis (Strengths, Weakness, Opportunities, and Threats), and recommendations for next steps. The Formal Evaluation Report includes one cycle of review for district input on report format and structure.
- Estimated Hours: 120

PRESENTATION OF FINDINGS TO KEY STAKEHOLDERS:
Our team will present our findings in a two hour presentation either face-to-face or in a webinar to a group of up to 100 key stakeholders to review the team’s findings and evaluation of your program. The Presentation of Report to Key Stakeholders includes 90 minutes of presentation and 30 minutes for question and answer.
- Estimated Hours: 20 (plus travel expenses if face-to-face is requested)
## PERSONAL INFORMATION

**FIRST NAME:**

**LAST NAME:**

**EMAIL:**

**PHONE NUMBER:**

**MAILING ADDRESS:**

**SCHOOL DISTRICT:**

**SCHOOL (IF APPLICABLE):**

**POSITION TITLE:**

**HOW DID YOU HEAR ABOUT US?**

## OFFERINGS

### TEACHING ONLINE

<table>
<thead>
<tr>
<th>TITLE</th>
<th>FACE-TO-FACE OR WEBINAR</th>
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<tbody>
<tr>
<td>Teaching in an Online Learning Model</td>
<td>Lessons Learned and Best Practices</td>
<td>Teaching in a Blended Learning Model</td>
<td>Academic Integrity in a Virtual World</td>
</tr>
<tr>
<td>Advanced Strategies for Online or Blended Instruction</td>
<td>Advanced Placement in a Virtual World</td>
<td>Teaching Literacy Strategies in an Online or Blended Learning Model</td>
<td>Exceptional Student Education in a Virtual World</td>
</tr>
<tr>
<td>Teaching Strategies in a Digital Environment</td>
<td>Best Practices for Lab Facilitation</td>
<td><em>A FLVS Teaching Certificate is awarded upon completion of these five courses.</em></td>
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### TEACHING WITH TECHNOLOGY

<table>
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<tr>
<th>TITLE</th>
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<tr>
<td>Incorporating Web 2.0 Tools</td>
<td>Best Practices in Facilitating Collaboration in Online or Blended Environments</td>
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### LITERACY & COMMUNICATION

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<tr>
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<tr>
<td>Mentoring the Next Generation Teacher</td>
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### LEARNING THEORY

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<tr>
<td>Course Exploration, Pedagogy, and Philosophy</td>
<td>Using Online in the Blended Environment</td>
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### LEADERSHIP & CUSTOMER SERVICE

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<tr>
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<td>Time Management</td>
<td>Program Evaluation: Surveys, Feedback, and Data Collection</td>
<td>Traveling Virtual Leadership Training</td>
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<tr>
<td>Supervising Online Teachers and Remote Staff</td>
<td>Community Engagement</td>
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### TRAINING PLAN BUNDLES

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<tr>
<td>Introduction to Online Learning</td>
<td>Curriculum</td>
<td>Administrators</td>
<td>Experienced Online Instructors</td>
</tr>
<tr>
<td>BrainHoney Training (Hosted Model)</td>
<td>Human Resources</td>
<td>Advanced Placement</td>
<td>Lead Teachers</td>
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<tr>
<td>Blended Learning</td>
<td>Special Populations</td>
<td>Collaboration</td>
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### CONSULTATION SERVICE BUNDLES

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<tr>
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<td>Bundle #4 – Curriculum: Choosing, Modifying, or Developing Content for an Effective Online/Virtual or Blended Program</td>
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<tr>
<td>Bundle #2 – Beginning: Creating an Effective Online/Virtual or a Blended Program</td>
<td>Create Your Bundle Choice(s):</td>
<td>Bundle #3 – Advanced: Optimizing and Evaluating an Effective Online/Virtual or Blended Program</td>
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For more pricing and customization information, please reach out to your Account Manager or email globalpd@FLVS.net.